**Functional Skills**

The Trust support all employees who wish to develop their Functional Skills and obtain a recognised qualification in English and Maths. Courses are offered through various providers and are available both face to face and distance learning.

These qualifications are aimed at employees who do not currently hold a qualification in English or Maths or wish to upskill a current qualification. Developing your Functional Skills may assist you with career progression and is also a requirement for higher level study.

See below for details of providers: -

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| Provider | Location | Method of learning | Funding | Contact details |
| Telford College | Haybridge Road, Wellington | Classroom delivery  Choice of am/pm on one fixed day per week. Enrolment directly with the college | Fully funded | [Maths - Adult Functional Skills - Telford College](https://telfordcollege.ac.uk/course/maths-adult-functional-skills/)  [English - Adult Functional Skills - Telford College](https://telfordcollege.ac.uk/course/english-adult-functional-skills/) |
| Shrewsbury College | London Road  Shrewsbury | Classroom delivery Enrolment direct with college. | Fully funded | [Functional Skills English (scg.ac.uk)](https://www.scg.ac.uk/courses/numeracy-and-literacy/2259-functional-skills-english)  [Functional Skills Maths (scg.ac.uk)](https://www.scg.ac.uk/courses/numeracy-and-literacy/2260-functional-skills-maths) |
| County Training | Various locations please check Website | Attendance once a week - day depending on location of choice.  Enrolment dates on Website. | Fully funded | [English Archives - HLNSC](https://hlnsc.ac.uk/course-topic/english/)  [Mathematics Archives - HLNSC](https://hlnsc.ac.uk/course-topic/mathematics/) |
| Learn Telford | Various locations  Please check Website | Attendance once a weekday depending on location of choice.  Enrolment dates on Website. | Fully funded | [Search results - Learn Telford](http://learntelford.ac.uk/CourseSearch?keyword=functional+skills) |
| Adult Learning Wales | Various locations please check Website | Stage 1 online moving to Stage 2 classroom based. Ending with a formal assessment. Check Website for enrolment. | Fully funded | [Flexible Maths and English | Adult Learning Wales](https://www.adultlearning.wales/en/about/our-courses/flexible-maths-and-english) |
| BKBS (Basic and Key Skills Builder) | Website based | Self directed learning through online website. Open to NHS employees, includes learning and exam practice, but final exam must be self funded through an education provider | Fully funded learning. Does not include exam.  Exam fee applicable to be paid for by learner | Maths and English available, contact vocational learning centre.  [vocationallearningteam@nhs.net](mailto:vocationallearningteam@nhs.net) |
| Pass Functional Skills | Website based | **Immediate Exam only (no learning)**  **Results/Certificate available in 10 working days** | Variable cost involved payable by Learner | [Functional Skills Maths Level 2 Online Exam | Ofqual Regulated (passfunctionalskills.co.uk)](https://passfunctionalskills.co.uk/shop/exams/functional-skills-maths-level-2-online-exam/)  [Functional Skills English Level 2 Online Exam | Ofqual Regulated (passfunctionalskills.co.uk)](https://passfunctionalskills.co.uk/shop/exams/functional-skills-english-level-2-online-exam/) |
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